



# How to submit an agreement online

Go to [www.marykayintouch.com](http://www.marykayintouch.com).  
Click on Business tools > online agreements.

If she is with you in person  
click > submit an agreement.

If she is not with you then click  
> e-invite. This will send her an  
email link that she can use to  
sign up. Stay on the phone with  
her to help walk her thru the  
process of filling out her  
agreement online.

Your goal is to complete her  
online agreement immediately  
after you send her the link to  
sign up!